Aliamanu Middle School...



Our mission is... to empower and improve the experience for ALL students that arrive at AMS, while ensuring that students feel the spirit of Aloha and are inspired to be active participants in our AMS Ohana.



Transition Coordination

We are very blessed to have so many caring and compassionate team members that help our Transition Center run effectively.

- Registrar team
- Administrators
- Librarian
- Panther Academy Students/Teacher
- TCC
- PCNC
- Counselors
- MFLC



Registration and Welcome process

- Registrar updates shared excel spreadsheet with new student info
- Panther Academy students are assigned for the campus tour
- Registrar send welcome letter to student's teachers and support staff, along with a copy of their schedule.
- TC Coordinator and PCNC send welcome emails to families



Transition coordinator oversight of process

- Print student schedule
- Make lunch and PAW passes
 - 2 lunch lessons
 - 1 PAW time lesson/1 PAW time meet up Bell schedule, calendar and Island favs.





- Update my monthly calendar for lessons/meet ups scheduled
- Update excel spreadsheet to keep the team in the loop about lessons and to provide feedback to students running the lessons.



Excel spreadsheet

Email Ts	Start AMS	Grade	Last Name	First Name	From	Panther Academy	Parent Emails	3	PCNC Check in - email	TCC Check in	TCC Check in -Call
≡ 04						▼ 2023 Panther Ass		ner Acad Sched Tchr 🔻			

Our excel spreadsheet keeps track of new student starts and follow up information

- Main page is current quarter: date, name, coming from, grade, contact info,
 PCNC and TCC check-in
- Each quarter has its own tab
- Each lesson has its own tab
- Panther Academy student assignment has its own tab



How the TCC connects with students and families

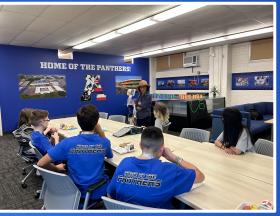
- Once the students finish testing I introduce myself, chat and answer questions
- Handouts: bell schedule, calendar and top picks list
- Escort them to their class
- Email parent/guardian introducing myself and explain how the Transition Center supports their student
- Post-lessons group session meet up with other new and existing students
- After 3 main lessons, parent phone call follow up at the 2 week mark
 - Solicit questions/concerns/feedback about their students transition into AMS
 - Informs next steps

Our Campus Tours



AMS Transition Center

















Anchored4Life

Every accomplishment starts with the decision to try!



Anchored4Life



- AMS Lunch Lesson
- Hawaii Lunch Lesson
- Anchored4Life Lunch Lesson



Services We Provide in the TC

Initially **Longer Term** Welcoming atmosphere Host games and activities Student led tour of AMS Safe and comfortable space to spend 3 student led lessons: lunch with friends AMS, Hawaii and Help finding the right support services Anchored 4 Life Assist in finding information on school Provide the opportunity clubs/activities to meet new friends Support our families with check in phone calls and emails Google/Infinite Campus login assistance

Students Helping New Students Become Panthers

- 1. Registration and info on shared spreadsheet
- 2. First day of school
 - a. PA students meet new students in the library and lead school tour
 - b. New students test in library for appropriated placements
 - c. TC Coordinator escorts to first class
 - d. PA students hang out with new students during recess
 - e. Students go to next class
 - f. PA students meet new students after class, escort to cafe for lunch then to TC to have first lunch lesson

3. Subsequent days

- a. New students receive passes to other lessons
- b. PA students meet new students in their class to escort to TC





Testimonials

Xavier

Mia

LOOKING TO THE FUTURE.... How we're trying to get better

- Writing grants
 - Field trip to learn effective tour leading skills and about a historic military community
- Celebrating students as they exit AMS
 - Lei, a hui hou card (message from students)
- Gifts that correlate with each lesson
- Transitioning the next Panther Academy class



<u>Advice</u>

For working with new students



